

DCUSA CHANGE REPORT	
<b>CHANGE PROPOSAL</b>	DCP 032 – ENA Address Change
<b>DATE OF ISSUE</b>	01 July 2008
<b>ISSUED TO</b>	DCUSA Contract Managers Ofgem – For Information
<b>PARTIES ENTITLED TO VOTE</b>	All Supplier, DNO and IDNO Parties
<b>RETURN DEADLINE (Voting End Date)</b>	15 July 2008 – <a href="mailto:DCUSA@electralink.co.uk">DCUSA@electralink.co.uk</a>

## 1 PURPOSE

- 1.1 This document is issued in accordance with Clause 11.20 of the DCUSA. The Change Report details DCP 032 – ‘*ENA Address Change*’. The voting process for the proposed variation and the timetable of the progression of the CP through the DCUSA Change Control Process is set out in this document.
- 1.2 Parties are invited to consider the proposed amendment attached as Appendix A and Legal Drafting attached as Appendix B and submit votes using the form attached as Appendix C to [dcusa@electralink.co.uk](mailto:dcusa@electralink.co.uk) by 08 July 2008.

## 2 BACKGROUND

- 2.1 The Panel considered DCP 032 ex-committee by email. The Panel agreed to progress DCP 032 as an urgent change because it was raised as a consequence of an imminent date related event.
- 2.2 The Panel agreed that the CP should be progressed as a Part 1 CP in accordance with Clause 9.5.5 of the Agreement as it impacts Schedule 2A – Mandatory Terms for Contracts. The Panel directed that the CP should be entered directly into the Report Phase in accordance with Clause 11.6 as it is “concerned solely with the technical legal drafting” of the Agreement and is “unlikely to a subject of significant controversy between parties”.

## 3 DCP 032 – ENA CHANGE OF ADDRESS

Raising Party	EDF Energy Networks
CP Status	Urgent
Change Synopsis	To update Schedule 2A of the DCUSA with the new ENA address details.

Parties Impacted	Distributors, Suppliers & IDNOs
Part 1 / Part 2	Part 1
Authority Consent	Required
Proposed Implementation	As soon as practicable following Authority determination

- 3.1 DCP 032 has been raised by EDF Energy Networks to update the DCUSA to reflect the forthcoming change of address of the Energy Networks Association. Suppliers must put terms into their contracts concerning the national terms of connection and which refer to copies being available from the postal address of the ENA and this address is set out in Schedule 2A of the DCUSA. This CP proposes to update Schedule 2A with the new address so that up to date information is available to Suppliers.
- 3.2 The Panel noted the impact of DCP 032 on Suppliers, who are unlikely to be able to make changes to their contract stationery immediately upon the implementation of the CP. The Panel noted that there are derogation mechanisms in Clause 56 of the DCUSA which Suppliers may use. Furthermore, the Panel considered that where such derogations are granted, the risk of a customer not being able to make contact prior to stationery being updated is low as ENA post will be redirected to its new address for 12 months and the phone number is not changing. However, the Panel did not expect any derogation requests to be based merely on the full period during which post is redirected but should be for a reasonable duration based on the specific circumstances.

#### 4 PROPOSED AMENDMENT AND LEGAL DRAFTING

- 4.1 The proposed legal drafting of DCP 032 is set out in Appendix B.

#### 5 PANEL RECOMMENDATION

- 5.1 The Panel approved the DCP 032 Change Report ex-committee by email on 27 June 2008. The Panel considers that the introduction DCP 032 better facilitates Objective 4 of the DCUSA – ‘the promotion of efficiency in the implementation and administration of the Agreement’ by maintaining the accuracy of the Agreement.
- 5.2 In accordance with Clause 12.4 of the DCUSA the Panel has determined that DCP 032 should be issued to all Parties for voting for a period of 10 Working Days. Subject to approval, DCP 032 will be implemented as soon as practicable following Authority Consent.
- 5.3 The timetable for the progression of the Change Proposal is set out below:

Activity	Date
Party Voting	01 July – 15 July
Change Declaration	16 July 2008
Authority Determination	16 July – 20 August 2008
Implementation	As soon as practicable following

	Authority Consent
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**Appendices:**

- A. DCP 032 v1.0
- B. DCP 032 - Legal Drafting
- C. DCP 032 - Voting Form